

FLORENCE MELLY COMMUNITY PRIMARY SCHOOL

IMPORTANT UPDATE ABOUT OUR REOPENING!

DETERMINATION. RESILIENCE. EMPOWERMENT. APPRECIATION. MOTIVATION & SAFETY
'IF YOU CAN DREAM IT, YOU CAN DO IT!'



Bushey Road
Liverpool
L4 9UA
0151 226 1929
www.florencemelly.org
[@flomellynews](https://twitter.com/flomellynews)

Monday 25th May 2020

Important Update about our Reopening from our Acting Headteacher

Information for ALL Parents/Carers!

Dear parents/carers,

Firstly, I hope that this letter and information finds you and your family safe and well. I am now in a position to write to you to make you aware of Liverpool's city-wide plan for re-opening the schools and how this affects our pupils, our families and our staff at Florence Melly Community Primary School.

More and more details are being published on a daily basis, at both local and national level, and we have read, analysed and assessed these plans - formulating our own 'Florence Melly Plan'. A plan that puts our stakeholder's safety first! The safety of our pupils and our staff is of the utmost importance - I am unwavering in this stance. The measures put in place will undoubtedly be subject to change and we are all going to have to be very flexible in our approach. Our Senior Leadership Team and Governing Body are working closely with Liverpool City Council, SPIE (the owners of our building) and other agencies to ensure that we are as well prepared as possible.

There is a huge amount of work going on behind the scenes and we really appreciate your patience and support. I am happy though, as Acting Headteacher of our school, that the plan we have for our children, parents and staff is a strong one, based on solid risk assessments and weeks of hard work and preparation.

Please find below, further information about our reopening - including Liverpool's city-wide plan. This was first communicated in [a letter from Steve Reddy, the Director of Children and Young People's Services](#), which we published on our website and Twitter feeds earlier this month.

On Monday 1st June 2020, we will reopen and assume responsibility for the children of critical/key worker and vulnerable children only. These are the only children returning to school on 1st June 2020 - as set out by Liverpool City Council. The Local Authority have been clear that no other pupils should be returning to school before 15th June at the very earliest, subject to rigorous risk assessments having been undertaken. These are merely planning dates and are certainly not set in stone.

Parents/carers of critical/key workers and of vulnerable pupils (as defined by the government) have already been contacted and informed that their child/children is/are eligible to attend our school from Monday 1st June 2020 (where there are no shielding concerns for the child or their household), even if parents are able to keep their children at home.

If you have not been contacted and you believe that your child/children fall into this criteria, please contact our school to let us know.

For all of the children who are not currently being invited into school, we have further plans to improve the quality of home learning activities for them. We will be using Class Dojo as a key platform for this. Mr Baillie, our Assistant Headteacher, is currently working hard to put this in place. He will provide an update shortly. In the meantime, please continue to visit our Twitter feed and our website for frequently updated resources. Our popular 'Home Learning Challenges' have also proved to be a real hit - please do check them out. They can be accessed via the following link: <https://florencemelly.org/parents/covid-19-updates/>.

Lastly, I would like to thank you for your support and patience over the last few weeks. I am extremely appreciative to you all. The task of coordinating the reopening of a school amidst a worldwide pandemic would be challenging for even the most experienced Headteachers. It really has been a baptism of fire for me but I have thoroughly enjoyed that challenge.

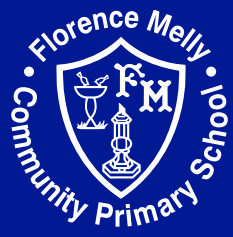
Should you require any further information or if you have any unanswered questions, please do not hesitate to contact me. It is vital that we keep our lines of communication open. I will communicate any further plans and/or updates as and when I receive them.

Take care and stay safe.



Mr Leach
Acting Headteacher





FLORENCE MELLY COMMUNITY PRIMARY SCHOOL

THE CITY-WIDE APPROACH TO REOPENING!

DETERMINATION. RESILIENCE. EMPOWERMENT. APPRECIATION. MOTIVATION & SAFETY
'IF YOU CAN DREAM IT, YOU CAN DO IT!'



The City-Wide Approach to Reopening Schools

Liverpool City Council recently announced that all Safe Space Hubs - including our own, that have operated since 23rd March, were to close on Friday 22nd May. That means that staff and children from both Pinehurst Primary School and Gwladys Street Primary School will no longer be at our setting and they have returned to their own schools. Everyone at Florence Melly Community Primary School would like to thank them for their hard work in our Safe Space Hub - looking after our children. We wish them the very best of luck, reopening their own schools.

Florence Melly Safe Space Hub closed on Friday 22nd May 2020.

After the half term, our school will reopen and assume responsibility for the children of critical/key worker and vulnerable children only. These are the only children returning to school on 1st June 2020 - as set out by Liverpool City Council. The Local Authority have been clear that no other pupils should be returning to school before 15th June at the very earliest, subject to rigorous risk assessments having been undertaken. These are merely planning dates and are certainly not set in stone.

I have already written to Critical/key worker and parents/carers of vulnerable pupils (as defined by the government) and informed that their child/children is/are eligible to attend our school from Monday 1st June 2020 (where there are no shielding concerns for the child or their household), even if parents are able to keep their children at home. If you have not been contacted and you believe that your child/children fall into this criteria, please contact us as soon as possible.

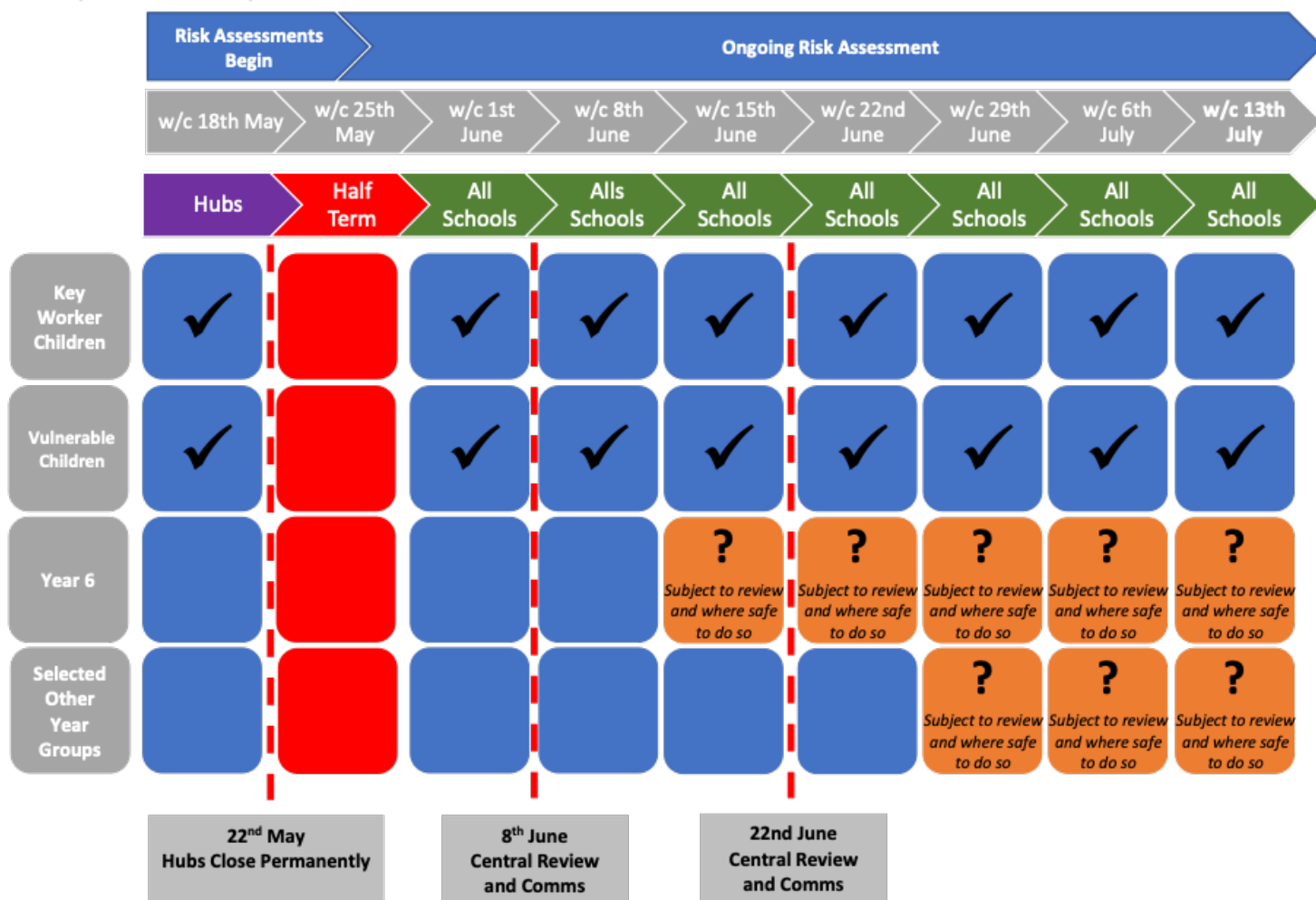
For more information about critical/key workers and vulnerable children, please visit: <https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

Our school will reopen and assume responsibility for the children of critical/key workers and vulnerable children only. These are the only children returning to school on 1st June 2020 - as set out by Liverpool City Council.

Who is returning to school and when can they return?

In the chart below, you will see how the Local Authority have set a road map for Liverpool primary schools. They have identified the priority year groups that they think should go back to school and the earliest date this could possibly happen. They will review this position on 8th June and then again on 22nd June and **only proceed if it is safe to do so.**

You will notice that this is different from the government's proposal. I am absolutely delighted that our authority decided, very early on, that they did not agree with the government's proposal. The Liverpool City Council's approach is far more measured - with the safety of our children and staff at the very heart. Our authority are trailblazing the approach to reopening schools which is causing a stir nationally - and I am so glad that they are taking the government on! It's times like these that make me proud to work in Liverpool!



When it is safe to do so and based on a decision by Liverpool City Council - the first year group invited back into our school will be our oldest children - Year 6. At the very earliest, this will be on Monday 15th June 2020.

There will be a central review, conducted by Liverpool City Council on the 8th June 2020, evaluating whether or not more children can reintegrate back into school.

You will notice from the chart above, that the very earliest any other year groups will return will be the week commencing Monday 29th June 2020, if it is deemed safe to do so.

Further plans will be communicated to parents when we are directed to do so by Liverpool City Council.

Key Points from the City-Wide Plan

- Florence Melly Safe Space Hub will close on Friday 22nd May 2020.
- Our school will be closed for the half-term holidays (Monday 25th May - Friday 29th May 2020).
- Our school will reopen and assume responsibility for the children of critical/key workers and vulnerable children only. These are the only children returning to school on 1st June 2020.
- Liverpool City Council will review the position on 8th June and then again on 22nd June and **only proceed with the plan if it is safe to do so.**
- The first year group invited back into our school will be our oldest children - Year 6. At the very earliest, this will be on Monday 15th June 2020.
- The very earliest any other year groups will return will be the week commencing Monday 29th June 2020, **if it is deemed safe to do so.**



As you can imagine, a huge amount of work is currently going on behind the scenes as we prepare for the reopening of our setting. We want to reassure you that the health, wellbeing and safety of your children will always be our first priority and we are unapologetic in our commitment to this.

Timeline of Key Events

Please find below, an overview of just some of the tasks being completed in preparation of the school reopening for critical/key worker and vulnerable children on 1st June 2020 (and beyond). This is just a snapshot of the arrangements taking place behind the scenes.

19th May 2020 Vulnerable and Key Worker children identified by the Pastoral, Safeguarding and SEND Teams.	20th May 2020 Letter to encourage any unknown Critical/ Key Worker parents to let us know.	20th May 2020 Vulnerable and Key Worker families are canvassed and a definite number of pupils are established.	20th May 2020 All staff to complete the 'Back to Work' survey. Analysis of who can safely return to be completed.
26th May 2020 Final On Site Risk Assessment conducted by the SLT and Governors.	25th May 2020 All pupils written to outlining the city wide approach to inviting pupils back into school.	22nd May 2020 All returning pupils written to, via email, outlining the headline measures put in place to keep them safe.	21st and 22nd May 2020 KS2 Deep Clean by SPIE.
26th and 27th May 2020 EYFS and KS1 Deep Clean by SPIE	27th May 2020 Staff rota for the first two weeks of the school reopening is created and shared with staff.	28th and 29th May 2020 Whole-School Deep Clean by External Company.	29th May 2020 Posters and Promotional Materials put up and Final Site Check conducted by the SLT and Governors.
8th June 2020 LCC Central Safety Review to decide if Year 6 pupils can return.	8th June 2020 If it is safe to do so, offer a place to pupils 'Identified as Vulnerable by Florence Melly'.	3rd and 4th June 2020 Year 6 parents canvassed and a definite number of pupils returning from Year 6 established.	1st June 2020 School opened to all key worker children and those identified as vulnerable. If safe to do so - decision by LCC and the government.
15th June 2020 Year 6 pupils welcomed back - if it is safe to do so. To be decided by LCC.	22nd June 2020 LCC Central Safety Review to decide of any further year groups can return from 29/06/20.	Date TBC Risk Assessments shared with all staff.	Date TBC Delivery, set up and installation of mobile hand washing units and wall mounted hand sanitiser stations.



What will change?

The simple answer to this question is... a lot will change for our returning pupils. Our school will have a very different feel to it but our commitment to the children will remain. Please see the simple infographic below - detailing just a selection of the key changes that will take place. Parents of returning children have already received a 'Reopening Pack' outlining the changes in far more detail. These will be issued to other year groups, as and when they are asked to return to school.

WE WILL LIMIT OUR
CLASS SIZES
TO 8 CHILDREN!



WE WILL HAVE
FREQUENT HAND
WASHING BREAKS!



SOCIAL DISTANCING
MEASURES WILL BE
IN PLACE ACROSS
THE SCHOOL!



OUR CURRICULUM WILL
FOCUS ON MENTAL HEALTH
AND WELL-BEING!



CHILDREN WILL NOT BE
ABLE TO MIX WITH OTHER
GROUPS IN OTHER
AREAS OF THE SCHOOL.
THIS WILL BE THEIR
BUBBLE!



A WHOLE HOST OF
ADDITIONAL CLEANING
WILL TAKE PLACE
INCLUDING REGULAR
DEEP CLEANS!



DROP OFF AND
PICK UP ROUTINES
WILL BE DIFFERENT!

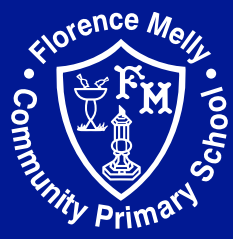


IF POSSIBLE,
SCHOOL UNIFORM
SHOULD BE WORN!



BREAKFAST CLUB
WILL NOT BE OPEN!





FLORENCE MELLY COMMUNITY PRIMARY SCHOOL

FREQUENTLY ASKED QUESTIONS

DETERMINATION. RESILIENCE. EMPOWERMENT. APPRECIATION. MOTIVATION & SAFETY
'IF YOU CAN DREAM IT, YOU CAN DO IT!'



To help support our parents/carers, we have provided quicklook answers to some of the most frequently asked questions we have received from our parents. If you have any additional concerns or unanswered questions, please let us know.

Which year groups will be coming back to school on Monday 1st June 2020?

The children of critical/key worker parents and vulnerable children will be eligible to come back to school on Monday 1st June 2020 - regardless of the year group they are in. The parents/carers of these pupils have already been contacted! This is different from the government's proposal. Our authority decided, very early on, that they did not agree with the government's proposal.

When will other children return to school?

Using the chart on page 4, you will see how the Local Authority have set a road map for Liverpool primary schools. They have identified the priority year groups that they think should go back to school and the earliest date this could possibly happen. They will review this position on 8th June and then again on 22nd June and **only proceed if it is safe to do so.**

The first year group invited back into our school will be our oldest children - Year 6. At the very earliest, this will be on Monday 15th June 2020. The very earliest any other year groups will return will be the week commencing Monday 29th June 2020, **if it is deemed safe to do so.**

How many children will be returning to school on Monday 1st June 2020.

During the week commencing: 18th May 2020, our pastoral and safeguarding team worked hard to identify likely numbers of pupils returning. We have now finalised these numbers. On the 1st June 2020, there will be no more than 60 critical/key worker and vulnerable children returning to school. That's approximately 13% of our normal attendance.

Will I still receive my FSM voucher from the government, even though the schools are reopening for some children?

Parents of children not attending school, who are entitled to benefits-related free school meals will continue to receive a weekly FSM voucher, via email, by Edenred. Families entitled to FSM whose children are attending our school will no longer receive electronic FSM vouchers, as they will be receiving a lunch at school.

Do you have any further plans to improve the home learning activities you provide for the children not returning to school?

For all of the children who are not currently being invited into school, we have further plans to improve the quality of home learning activities for them. We will be using Class Dojo as a key platform for this. Mr Baillie, our Assistant Headteacher, is currently working hard to put this in place. He will provide an update shortly. In the meantime, please continue to visit our Twitter feed and our website for frequently updated resources. Our popular 'Home Learning Challenges' have also proved to be a real hit - please do check them out. They can be accessed via the following link: <https://florencemelly.org/parents/covid-19-updates/>.