



FLORENCE MELLY COMMUNITY PRIMARY SCHOOL

IF YOU CAN DREAM IT, YOU CAN DO IT!



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Tuesday 14th September 2021

Dear parents/carers,

We have held lots of discussions with parents/carers over the last week or so regarding the drop-off and pick-up arrangements. As a result of these conversations, we have made a couple of small changes. I'm sure you'll all agree that these are necessary...

Drop-off

Our school gates open at 8:45am, there is no expectation for you to queue up beforehand as the children do not start their lessons until 9:00am. That leaves a 15-minute window to drop your child/children off. Your child will not be marked late if they are in school before 9:00am. Thereafter, they will receive a late mark.

Pick-Up Arrangements

We recognise that it has taken far too long to usher parents/carers onto the school grounds at the end of the day. The queues are far too long. As a result, we will now be opening the school gates at 3:10pm. Parents/carers will be allowed to wait on-site, ready to collect at 3:15pm. We politely ask that you maintain adequate distancing between each other and do not stand too close to the classroom doors. Rushing towards the doors to collect your child/children will cause bottle-neck situations and result in a longer wait time for everyone. Staff can see you approach and they will send your child/children over to you.

The One Way System

We have a one way system in place for a reason. It is important that we still continue to use the one way system; please support us with this in order to keep everyone safe. This is especially the case for Year 3 and Year 6 parents/carers. Please do not call your child from the side exit, please use the same system as everyone else. We will be placing staff on the side exit gates to prevent anyone from entering this way. Allowing parents/carers on site from 3:10pm should make the system better and you should need to call the children from the side exits from now on.

The Adventure Playground

At the end of the school day, please ensure that your child/children and their siblings do not play on the adventure playground. The reason being, if there is an accident, our insurance would not cover us as we do not have staff supervising this area. We appreciate your support with this.

Speaking to the Class Teacher

At the end of the day, some parents/carers obviously need to speak to the class teacher. If this is the case, we politely ask that you wait until most/all of the other children have been dismissed. This is so that we can safely send the other children home with their parents/carers and prevent any long queues and unnecessary waiting.

Reception Children/Sibling Pick-Up

It is our intention to change the pick-up system for parents/carers who have children in Reception and another year group. We understand that you have to walk to two different collection points and that this is proving to be inconvenient. We plan on changing the current system soon but for the meantime, please bear with the current system and we will provide an update shortly.

School Uniform

Lastly, we have been completely blown away by your support with our raised expectations towards school uniform. The bar has certainly been raised and we thank you for that. We have noticed, on rare occasions, that some children are still wearing trainers to school. We will be contacting the parents/carers of those children over the coming weeks. Please support us with our no trainer policy. If your child must wear trainers to school due to a medical reason then please let us know. Thank you so much for your support with this matter!

Thank you for your continued support and cooperation.

Take care and stay safe.



Mr Leach

Headteacher

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