



Florence Melly Community Primary School Instrument of Government

IF YOU CAN DREAM IT, YOU CAN DO IT!



Policy Approval

Policy Title:	Instrument of Government					Date written:	October 2024			
Written by:	This instrument was made by order of: Liverpool Local Authority					New or revised policy:	Revised			
Stakeholders consulted in policy production: (✓ or x)	Governors	SLT	Teaching Staff	Support Staff	Admin Staff	Parent/Carers	Pupils	Local Community	External Agencies	
	✓	✓				✓		✓	✓	
Implementation:	Date of ratification:			Date presented to staff:			Date of renewal:			
	October 2024			October 2024			October 2025			
Published on: (✓ or x)	School Website			School Prospectus/Induction Materials			Staff Handbook			
	✓			✓			✓			

Date of Update	Overview of changes made
October 2024	Updated to reflect the decision to appoint an additional co-opted Governor.



Florence Melly Community Primary School

Instrument of Government - October 2024

1. Legislation and statutory guidance

Governing boards of maintained schools must have an instrument of government which sets out information about how the board is constituted. This requirement is set out in [the School Governance \(Constitution\) \(England\) Regulations 2012, part 5, regulation 28](#).

This model is based on the Department for Education's (DfE) [model instrument of government in Annex C of statutory guidance for maintained schools](#).

2. Instrument of government

The name of the school is: **Florence Melly Community Primary School**.

The school is a: **community primary school**.

The name of the governing board is: **'The governing board of Florence Melly Community Primary School'**.

The governing board shall consist of:

- a. 2 parent governors
- b. 1 LA governor
- c. 1 staff governor
- d. 1 Headteacher
- e. 6 co-opted governors

The total number of governors is: **11**.

The term of office of all categories of governor is: **4 years**.

This instrument of government comes into effect: **16th October 2024**.

This instrument was made by order of: **Liverpool Local Authority** on **16th October 2024**.

A copy of the consolidated instrument will be supplied free of charge to every member and associate member of the governing board (including the headteacher where they are not a governor).

3. Monitoring arrangements

This policy will be reviewed by the governing board: **annually**.

At every review, the policy will be approved by: **the full governing board**.